How to Apply for an On Campus Interview

- 1. Log in to <u>SlugQuest</u> with your Gold Cruz ID and password
- 2. On the right hand side, under 'Shortcuts', select 'Campus Interviews I Qualify For'
- 3. Click on the opportunity that you are interested in
- 4. Read through the description and schedule details to ensure it is appropriate for you
 - a. You want to pay special attention to the 'resume end date' to ensure that you still have time to submit your resume
- 5. Select 'Apply' on the right hand side
- 6. Add documents based upon what is required
 - a. Select 'Add New' to select documents from computer
 - b. Or select from documents already uploaded onto document tab using the dropdown menu (for information on how to upload documents onto document tab, please see **Error! Reference source not found.**)
- 7. This will request an interview with the employer
 - a. If they select you to schedule an interview, you will be notified via email on how to schedule your interview time-slot